

Application Form Checklist



Please ensure to provide us with full information before sending new entrant application forms. Please complete all forms in BLOCK CAPITALS.

Is your application form GDPR compliant?

The new entrant application form needs to direct the member to the Irish Life Data Privacy Notice which is always available on our website at www.irishlifecorporatebusiness.ie

Please tick

Please tick

Scheme Name

PPS Number

Scheme Number

Date employment started

First Name

Date plan membership is to commence

Surname

Payroll/Staff Number*

Address

Current Salary

Contact Number**

Occupation

Email Address**

Director***

Date of Birth

Benefits from Previous Employment Plan***

Gender

Contribution Rates

Marital Status

Fund Choice

*Only required if contributions files are uploaded with payroll number.

**Either email or mobile number is required but if you wish to avail of our online service Pension Planet Interactive we require both.

***Can be added without this field but we advise you provide full information.

Please send all application forms to code@irishlife.ie with the scheme number in the subject.

Please Note: Every effort has been made to ensure that the information in this publication is accurate at the time of going to print. Irish Life Assurance plc accepts no responsibility for any liability incurred or loss suffered as a consequence of relying on any matter published in or omitted from this publication. Readers are recommended to take qualified advice before acting on any of the matters covered.

Information correct as at March 2022.

Contact us

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Write to Irish Life Corporate Business, Irish Life Centre, Lower Abbey Street, Dublin 1.

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In the interest of customer service we will monitor calls.

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